



Whidbey Island Conservation District

P.O. Box 490 – 1 NE 4th St - Coupeville, WA 98239 - 360.678.4708 – www.whidbeycd.org

Public Meeting Minutes March 28, 2024; 5:30 PM – 6:58 PM

1 Public Meeting

A regular meeting of the Whidbey Island Conservation District Board of Supervisors was held via Zoom with an in-person option at the WICD office (address listed above).

2 Attendance and Quorum

The following Supervisors, being a quorum of the Board, were present:

David Edwards – Chair

Mark Sytsma – Vice Chair

Gary Ketcheson – District Auditor

Jennifer Abermanis – Board Learning & Development Officer

Attendees:

Jean Fike – SCC Regional Manager

Teri Jo Summer-Reiger – Prospective Associate Supervisor

Heather McCoy – Executive Director

Michelle Maynard – Finance & Operations Manager

3 Call to Order, Welcome

Dave Edwards called the meeting to order at 5:30 PM.

4 Public Input and/or Comments

Teri Jo Summer-Reiger thanked the District for the good work WICD does!

5 Approval of Minutes from February 22, 2024

Motion (1) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the minutes from the February 22 Regular Board meeting as presented. Motion passed.

6 Partner Updates

Jean Fike shared updates from the recent statewide CD/SCC meeting. She announced that SCC is ready to identify possible “decision packages” or funding requests for the upcoming full biennial budget. She also shared the CAPP standard one checklist that she does for all of Puget Sound districts in the spring. She noted that WICD runs a very solid operation and is in great shape on compliance items.

7 Financial & Operations Report and Actions

- Financial Report – Michelle Maynard presented the February 2024 reports.

Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the February 2024 financial reports as presented. Motion passed.

- WICD Credit Card Resolution – Michelle gave an overview of the resolution which will offer more protection than the District’s current debit card.

Motion (3) – Mark Sytsma moved and Gary Ketcheson seconded the approval of the WICD Credit Card Resolution as edited. Motion passed.

8 Board Business & Actions

- Associate Supervisor Candidate – Mark presented the Associate Supervisor application for candidate Teri Jo Summer-Reiger.

Motion (4) – Mark Sytsma moved and Jennifer Abermanis seconded the approval of the appointment of Teri Jo Summer-Reiger as WICD’s new Associate Supervisor. Motion passed.

- Election/Appointment Updates – Michelle updated the Board that Jennifer Abermanis won the recent WICD election. As of the Board meeting, Dave Edwards is the only appointment candidate. Assuming no additional appointment candidates present themselves, both of their candidacies are set to be confirmed at the May SCC meeting.

- WICD Education Series – Jennifer reminded the Board of the Board education series’ “History of Agriculture on Whidbey” talk to be presented by Marie Shimada on May 13 at 10am via Zoom. In addition, the Board discussed possible future talk topics (e.g. rainwater catchment, graywater, septic system designs).

9 District Staff Report

- WICD Plant Sale – Michelle updated the Board on the plant sale. She will present a wrap-up at the next meeting.
- District Staff Report – Heather answered questions related to the staff report.
- E.D. Performance Review – Dave invited Board members to join him in conducting the annual review for Heather. Jennifer volunteered. They will conduct it in April before the next Board meeting.

10 Meeting Adjourned at approximately 6:58 PM

11 Other, Upcoming Dates and Review of Motions

March 29-31	Heather - Out of office
April 15	WACD Business Meeting
April 25	WICD Board Meeting
May 16	SCC Regular Meeting
May 20	WACD Business Meeting
May 23	WICD Board Meeting

Review of Motions:

- Motion (1) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the minutes from the February 22 Regular Board meeting as presented. Motion passed.**
- Motion (2) – Gary Ketcheson moved and Jennifer Abermanis seconded the approval of the February 2024 financial reports as presented. Motion passed.**
- Motion (3) – Mark Sytsma moved and Gary Ketcheson seconded the approval of the WICD Credit Card Resolution as edited. Motion passed.**
- Motion (4) – Mark Sytsma moved and Jennifer Abermanis seconded the approval of the appointment of Teri Jo Summer-Reiger as WICD’s new Associate Supervisor. Motion passed.**